

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL  
Department of Human Services, State of Hawaii  
Office of Youth Services

Executive Committee  
1st Quarter Video/Audio Meeting  
Hosted on Zoom  
(Copy of audio link available upon request)

Thursday, May 1, 2025  
11:00AM-1:00 PM

Members Present: Rick Collins (Chair), Delia Ulima (Vice-Chair), Anastasia Neumann (Youth Committee Chair), Shawn Kana’iaupuni

Members Excused: Adrienne Heely Caires

Member Absent: None

Guests Present: Cameron Clark

Staff Present: Mimari Hall, John Paekukui, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to	<ul style="list-style-type: none"><li>Meeting called to order at 11:06 a.m. by Chair, Rick Collins</li></ul>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>Order/Establishment of Quorum</p> <p>Meeting protocol for audiovisual communication</p> <p>Introduction of Members and Guest</p> <p>Establishment of Quorum (3/4)</p>	<ul style="list-style-type: none"> <li>Quorum has been established (3/4)</li> <li>Introduction of members and guest:               <ol style="list-style-type: none"> <li>Rick Collins, JJSAC Chair, Independent Consultant, Hawaii Public Health Institute</li> <li>Anastasia Neumann-JJSAC Youth Member, Chair Youth Committee, EPIC OHANA, HIGH HOPES</li> <li>Delia Ulima, JJSAC Vice-Chair, Executive Director EPIC Ohana</li> <li>Shawn Kana'iaupuni, JJSAC Member, Prevention &amp; Accountability Committee Chair, President, Partner in Development Foundation</li> <li>Mimari Hall, Program Development Officer, Office of Youth Services</li> <li>John Paekukui, State Compliance Monitor, Office of Youth Services</li> <li>Norene Machida-Office Assistant, Office of Youth Services</li> </ol> </li> </ul>			
<p>II. Consideration and approval of minutes for the following Meeting(s):</p> <p>November 7, 2024-To Be Approved</p> <p>Review action items</p>	<p>(11:16)</p> <p>R. Collins</p> <ul style="list-style-type: none"> <li>Consideration and approval of minutes for November 7, 2024</li> <li>Motion to approve minutes by D. Ulima</li> <li>Seconded by A. Neumann</li> <li>All in favor</li> <li>Motion carried by R. Collins</li> </ul>	<p>Draft of minutes for November 7, 2024 approved as final</p>	<p>Members</p>	

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<p>III. Public Testimony and Written Testimonies Submitted</p> <p>[Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</p>	<p>(11:18) R. Collins</p> <ul style="list-style-type: none"> <li>No written testimonies recorded or received.</li> </ul>			

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<p>IV. Old Business: (open for discussion)</p> <p>Draft of Budget for JJSAC (attached): Committee Review</p>	<p>(11:24) R. Collins Draft of Budget for JJSAC</p> <ul style="list-style-type: none"> <li>• First draft of a budget for JJSAC working with Shannessy on allocations <ul style="list-style-type: none"> <li>○ Propose the budget is reviewed and set forth prior to the fiscal year</li> <li>○ Start thinking about next year's budget to be discussed at our next meeting in August, considering both general JJSAC expenses and potential committee-specific needs.</li> <li>○ New fiscal year starts in October 1, 2025</li> </ul> </li> <li>• Youth Council Incentives <ul style="list-style-type: none"> <li>○ Incentive payments for youth participation in JJSAC</li> <li>○ \$600 per youth X 7 youth</li> <li>○ \$4,200 total</li> </ul> </li> <li>• JJSAC In-Person Full Body Meetings <ul style="list-style-type: none"> <li>○ Room and travel expenses related to an in-person full body meeting.</li> <li>○ The JJSAC proposes to meet in-person two times this year (November 2024, August 2025) - \$5,000 per meeting</li> <li>○ \$10,000 total</li> </ul> </li> <li>• State Advisory Groups (SAG) Subscriptions <ul style="list-style-type: none"> <li>○ Memberships: Zoom, Survey Monkey etc,</li> <li>○ \$800 total</li> </ul> </li> <li>• Training Opportunities</li> </ul>	<p>Review \$20,000 budget and propose how to utilize the funds for next fiscal year</p>	<p>Chairs</p>	

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	<ul style="list-style-type: none"> <li>○ Travel and registration related to attendance at a national training or conference.</li> <li>○ Travel and registration expenses for one JJSAC member to attend the CJJ National Conference (May 28-30, 2025 Washington, DCR.</li> <li>○ Travel and registration expenses for one JJSAC member to attend the CJJ National Conference (May 28-30, 2025 Washington, DC)</li> <li>○ \$5,000</li> <li>● Place on the agenda for August the approval of this year's budget FFY2024-25</li> <li>● Place on the agenda for August to review of next year's budget FFY2025-26 to start planning ahead <ul style="list-style-type: none"> <li>○ As Sub Committees meet, discuss any expenses that would be incurred based on their 3 year state plans.</li> </ul> </li> </ul>	<p>Add approval of FFY2024-25 budget on the agenda for August</p> <p>Add discussion of FFY2025-26 budget on the agenda for August</p>	<p>R. Collins</p> <p>R. Collins</p>	
<p>V. New Business (open for discussion)</p> <p>JJSAC Full-Body Agenda</p> <ul style="list-style-type: none"> <li>● Development for May meeting</li> </ul>	<p>(11:26) R. Collins</p> <p>JJSAC Full-Body Agenda-Development for May meeting</p> <ul style="list-style-type: none"> <li>● Propose to collaborate on the agenda for the May JJSAC meeting and to consider including specific items from committee report-outs.</li> <li>● Committee agreed to collaborate on the agenda for the next meeting and to consider including specific items from</li> </ul>	<p>Work on the May meeting agenda for</p>	<p>R. Collins</p>	

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Committee Presentations	committee report-outs.	JJSAC with the Executive Committee		
May JJSAC Presentations	<p>Committee Presentations</p> <p>Youth Corner (11:27)</p> <p>A. Neumann</p> <ul style="list-style-type: none"> <li>National Institute Criminal Justice Reform (NICJR)</li> <li>Prevention &amp; Accountability (P&amp;A) Committee Provider Survey Results</li> <li>Kellogg Foundation Grant</li> </ul> <p>(11:30)</p> <p>R. Collins</p> <ul style="list-style-type: none"> <li>There is time to include a Youth Corner for May if members are available to attend</li> <li>Add to August agenda if Youth are not available to attend</li> <li>Need to recruit for adult mentors to sit on the Committee</li> </ul> <p>(11:31)</p> <p>A Neumann</p> <ul style="list-style-type: none"> <li>Will not be renewing my term as a member of the JJSAC, but plan on staying on the Youth Committee. Term ends June 30, 2025.</li> </ul>			
Legislative Initiatives Updates:		Keep Youth Corner updates on the agenda under Old Business	R. Collins	
<ul style="list-style-type: none"> <li>HB 129, Relating to Youth Fees and Fines</li> <li>Civil Beat</li> </ul>		Term ends June 30, 2025 for Anastasia Neumann	A Neumann	

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<p>Inquiries on HB 129</p> <p>Annual Report by the Deputy Chief Court Administration</p> <p>Annual Coalition for Juvenile Justice Conference &amp; Hill Day Discussion</p> <p>Youth Corner</p> <p>August Hawai'i Youth Correctional Facility (HYCF) &amp; Kailua Family &amp; Wellness Center Tour Coordination</p> <p>JJSAC Membership &amp; Recruitment</p> <p>Executive Committee Charter (attached):</p> <ul style="list-style-type: none"> <li>Review and Update</li> <li>Annual 3-Year State Plan</li> <li>Committee</li> </ul>	<p>(11:32) R. Collins</p> <ul style="list-style-type: none"> <li>Thank you for all the hard work and dedication you put forth throughout your terms</li> <li>Advise If anyone has a replacement in mind</li> <li>Andi Sabanal from the youth committee communicated with Shannessy of his interest in applying to the JJSAC</li> <li>It would be of benefit to make this announcement during the Committee updates for JJSAC members who may have some ideas on recruiting</li> </ul> <p>Prevention &amp; Accountability Committee (11:33) S. Kana'iaupuni Provider Survey Results</p> <ul style="list-style-type: none"> <li>Youth Survey <ul style="list-style-type: none"> <li>Sent out to get more responses</li> </ul> </li> <li>OYS sent the Provider Survey to the JJSAC Chairs and included this presentation on the May 22, 2025 agenda.</li> <li>August Hawai'i Youth Correctional Facility (HYCF) &amp; Kailua Family &amp; Wellness Center Tour Coordination <ul style="list-style-type: none"> <li>Coordinating with OYS to help organize the event</li> </ul> </li> </ul> <p>(11:45) Cameron Clark Policy Advocacy Clinic, UC Berkley School of Law Legislative Initiatives Updates: HB 129, Relating to Youth Fees and Fines Civil Beat Inquiries on HB 129</p>	<p>Andi Sabanal applied to the JJSAC and interested in becoming a Chair</p> <p>P&amp;A Committee Update on results of the Provider Survey at May meeting</p>	<p>S. Kana'iaupuni</p>	

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Update	<ul style="list-style-type: none"> <li>Discussed the progress of two bills, House Bill 129 and Senate Bill 1028, aimed at addressing fines and fees in the Hawaii family court system.</li> <li>House Bill 129 sought to repeal fee and fine provisions for minors and discharge outstanding debt, while Senate Bill 1028 focused on making mandatory fines discretionary.</li> <li>Both bills moved through various committees but stalled in the finance committee. Expressed optimism for future progress.</li> <li>A House concurrent resolution encouraging the Juvenile Justice, State Advisory Council and the Office for Youth Services to invest in aina-based learning as an alternative to punitive financial penalties.</li> </ul> <p>Compliance Committee (12:01) J. Paekukui</p> <ul style="list-style-type: none"> <li>Awaiting the appoint to the JJSAC a new chair for the Compliance Committee.</li> <li>Plan to update charter to reflect the number of members they have.</li> </ul> <p>Executive Committee Charter (12:03) R. Collins</p> <ul style="list-style-type: none"> <li>Next meeting review charter and how we support other Committees</li> <li>Consider how to start a process before and during legislative session to support initiatives</li> </ul>	<p>Consider reviewing Executive Committee charter for any updates needed</p>	Committee	



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	<p>May JJSAC Presentations</p> <ul style="list-style-type: none"> <li>National Institute Criminal Justice Reform</li> <li>Kellogg Foundation Grant</li> <li>Provider Survey by P&amp;A Committee</li> </ul> <p>August Hawai'i Youth Correctional Facility (HYCF) &amp; Kawaiiloa Family &amp; Wellness Center Tour Coordination</p> <ul style="list-style-type: none"> <li>Encourage everyone to attend this in person meeting and tour</li> </ul> <p>Annual Report by the Deputy Chief Court Administration</p> <ul style="list-style-type: none"> <li>Follow-up with Shannessy on the requirements for this report per Judge Park's inquiry</li> <li>Randi Cooper is the point person for this report</li> </ul> <p>Annual Coalition for Juvenile Justice Conference &amp; Hill Day Discussion</p> <ul style="list-style-type: none"> <li>Shawn will be attending this conference, and we hope to have a report out during the August meeting <ul style="list-style-type: none"> <li>Key take aways that can be integrated into our work in Hawaii</li> <li>Update of Capitol Hill visit</li> </ul> </li> </ul> <p>JJSAC Membership &amp; Recruitment</p> <ul style="list-style-type: none"> <li>Need to reach out to anyone you know about joining the work of the JJSAC</li> <li>Need more youth to join</li> <li>Renewed my JJSAC membership but may step off at the end of this year</li> </ul>	<p>Follow-up on requirements for the JJSAC annual report</p> <p>Schedule report out of the CJJ Conference for August meeting</p> <p>Reach out to people you know about joining the JJSAC Recruitment of JJSAC Chair</p>	<p>R. Collins</p> <p>R. Collins</p> <p>Members R. Collins/OYS</p>	

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VI. Future Agenda Items: (Open for Discussion) JJSAC By-Law Review Suggested Updates	(12:14) R. Collins <ul style="list-style-type: none"> <li>This will be kept for future agenda discussions</li> </ul>			
VII. Next Meeting for FY 2024-2025  August 7, 2025 November 20, 2025	(12:15) R. Collins <ul style="list-style-type: none"> <li>August 7, 2025</li> <li>November 20, 2025</li> </ul>			
VIII. Adjournment	(12:15) <ul style="list-style-type: none"> <li>Meeting adjourned at 12:15pm by R. Collins</li> </ul>			