

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL  
Department of Human Services, State of Hawaii  
Office of Youth Services  
1010 Richard Street, Honolulu Hawaii 96813-2940

Youth Sub Committee Meeting  
Hosted on Zoom  
(Link available upon request)

Monday, November 17, 2025  
11:30 a.m.-1:00 p.m.

Members Present: Andrew Sabanal, Tori Ikeda

Members Absent:

Members Excused:

Guests Present:

Staff Present: Shannessy Ahu, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to order/Establishment of Quorum</p> <ul style="list-style-type: none"> <li>• Call to Order/Establishment of Quorum</li> <li>• Youth Committee Chair Committee vote for nominated Chair</li> <li>• Nomination and consideration of Vice Chair</li> <li>• Introduction of Members &amp; Guests</li> <li>• Establishment of Quorum (1/2)</li> </ul>	<p>(11:32) S. Ahu</p> <ul style="list-style-type: none"> <li>• Previous committee members have been unresponsive for approximately 6 months despite multiple email communications</li> <li>• Decided to consider these members no longer interested and start fresh with recruitment efforts <ul style="list-style-type: none"> <li>○ They are welcomed back if they become interested</li> </ul> </li> <li>• <b>Quorum of board members must be visible</b> to other members and the public during a remote meeting. Member's brief absence from view during a meeting, such as to take a five-minute restroom break, would not cause the board to lose quorum.</li> <li>• <b>However</b>, if a board member who is needed to meet the quorum requirement will be out of view for an extended period of time or will be absent during a vote, the board should call for a recess until quorum can be reestablished.</li> </ul> <p><b>Youth Committee Chair, Committee vote for nominated Chair</b></p> <ul style="list-style-type: none"> <li>• Andi has accepted the nomination of Chair</li> <li>• Tori, do you accept Andi serving as the Chair of the Youth Committee?</li> </ul> <p>(11:35)</p>			

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	<p>T. Ikeda</p> <ul style="list-style-type: none"> <li>• Yes, accept Andi as the Chair of the Youth Committee</li> </ul> <p>(11:36)</p> <p>S. Ahu</p> <ul style="list-style-type: none"> <li>• Congratulations, Andi as the Chair of the Youth Committee</li> </ul> <p><b>Nomination and consideration of Vice Chair</b></p> <p>(11:37)</p> <p>S. Ahu</p> <ul style="list-style-type: none"> <li>• Tori, are you interested in serving as a Vice Chair of this Committee?</li> </ul> <p>(11:37)</p> <p>T. Ikeda</p> <ul style="list-style-type: none"> <li>• Will consider and advise at a later time.</li> </ul> <p><b>Call to Order/Establishment of Quorum</b></p> <ul style="list-style-type: none"> <li>• Introduction of Members &amp; Guests</li> </ul> <p>(11:38)</p> <p>A Sabannal</p> <ul style="list-style-type: none"> <li>• Meeting called to order at 11:38 am by A. Sabannal</li> <li>• Andi Sabanal, JJSAC Member, Chair, Youth Committee, Youth Partner, Hawaii State Certified Youth Peer Support Specialist, EPIC OHANA</li> <li>• Tori Ikeda, Member, Youth Committee, Youth</li> </ul>	<p>A Sabannal voted as Chair of the Youth Committee</p>	<p>Member</p>	

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	Partner, EPIC OHANA <ul style="list-style-type: none"> <li>Quorum is established</li> </ul>			
II. Consideration and Approval of Minutes for the Following Meeting(s): <ul style="list-style-type: none"> <li>Draft of Minutes for October 28, 2025 (To be approved)</li> </ul>	(11:39) A.Sabanal <ul style="list-style-type: none"> <li>Consideration of minutes for October 28, 2024               <ul style="list-style-type: none"> <li>Motion to approve minutes without corrections by T. Ikeda</li> <li>Seconded by A. Sabanal</li> <li>Motion carried by A. Sabanal all in favor, motion approved</li> </ul> </li> </ul>	Minutes for October 28, 2024 approved	Members	
III. Community Input <b>[Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</b>	(11:40) A Sabanal <ul style="list-style-type: none"> <li>No community input and testimony received</li> </ul>			
IV. Old Business: <ul style="list-style-type: none"> <li>Youth Committee and JJSAC invitation to join</li> <li>Juvenile Justice State Advisory Council (JJSAC) Involvement               <ul style="list-style-type: none"> <li>Observe</li> <li>Role on the Council</li> </ul> </li> </ul>	(11:41) S. Ahu Juvenile Justice State Advisory Council (JJSAC) Involvement <ul style="list-style-type: none"> <li>Opportunity to join the JJSAC and participate as a member of the Youth Committee               <ul style="list-style-type: none"> <li>Sub Committee's are an extension of the JJSAC</li> <li>Seats are Governor appointed, application require</li> </ul> </li> </ul>			

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<ul style="list-style-type: none"> <li>○ Voting rights as a member of JJSAC</li> </ul>	<ul style="list-style-type: none"> <li>• The JJSAC is out of compliance with only two active youth members. Title II of the Juvenile Justice and Delinquency Prevention Act requires one youth member for every five adult members.</li> <li>• Minimum membership thresholds are not met can incur the risk of federal funding reduction</li> <li>• Inability to fulfill statutory requirements for youth voice in policy decisions</li> <li>• Potential impact on broader JJSAC operations and credibility</li> <li>• Urgency to recruit at least 3 additional youth members within the next 6 months</li> </ul> <p>(11:43) A Sabanal Youth Committee Recruitment</p> <ul style="list-style-type: none"> <li>• The Committee had developed a recruitment strategy that recognizes different youth respond to different outreach methods and emphasizes the importance of authentic peer connections.</li> <li>• Suggest replicating the recruitment process that successfully brought him to the committee. This approach emphasizes authentic, low-pressure information sharing that allows potential members to understand the opportunity before committing.               <ul style="list-style-type: none"> <li>○ Informal, conversational sessions rather than formal presentations</li> <li>○ Led by current youth members (Andi and</li> </ul> </li> </ul>			

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	<p>potentially Tori) to provide peer perspective</p> <ul style="list-style-type: none"> <li>○ Duration: 30-45 minutes with time for questions</li> <li>○ Virtual and in-person options to maximize accessibility</li> </ul> <p>(11:48) S. Ahu</p> <ul style="list-style-type: none"> <li>• We can assist in providing a Youth Committee Overview and place it on the agenda for interested youth who are invited</li> <li>• If you identify an agency with youth who would be beneficial to have them serve, we can reach out the agency and invite their youth</li> <li>• Or any of your classmates in school who may be interested</li> </ul>			
<p>V. New Business:</p> <ul style="list-style-type: none"> <li>• 2025 Youth Justice in Action Conference report out</li> </ul>	<p>(11:49) A. Sabanal</p> <p>2025 Youth Justice in Action Conference</p> <ul style="list-style-type: none"> <li>• Connected with peers interested in juvenile justice reform across multiple states</li> <li>• Highlighted presentation from Minnesota police chief focusing on building positive relationships between law enforcement and youth</li> <li>• Community-based approaches to reduce youth involvement in justice system</li> </ul>			

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	<ul style="list-style-type: none"> <li>• Programs that create dialogue between officers and young people</li> <li>• Expressed interest in adapting similar relationship-building programs locally</li> </ul> <p>(11:51) T. Ikeda</p> <ul style="list-style-type: none"> <li>• California's innovative residential program:               <ul style="list-style-type: none"> <li>• Allows youth to complete sentences in supportive home environments</li> <li>• Provides mentor support throughout the process</li> <li>• Shows promising outcomes for reduced recidivism</li> </ul> </li> <li>• Reentry application development:               <ul style="list-style-type: none"> <li>• Technology designed to support youth transitioning out of the system</li> <li>• Critical observation: Developers lacked input from people with lived experience</li> <li>• Highlighted the importance of including youth voices in program development</li> </ul> </li> </ul>			
<p>VI. Action Items &amp; Next Steps</p> <p>Youth Committee Brochure/Flyer</p> <ul style="list-style-type: none"> <li>• Review edits</li> </ul>	<p>(11:58) A Sabanal</p> <ul style="list-style-type: none"> <li>• Review the edits and finalize               <ul style="list-style-type: none"> <li>○ Shared final edit created.</li> </ul> </li> </ul> <p>(11:59) T. Ikeda</p>			

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	<ul style="list-style-type: none"> <li>Have to leave for another meeting</li> </ul> <p>(12:01) A Sabanal</p> <ul style="list-style-type: none"> <li>Tabled for the next meeting</li> </ul>			
VII. Future Agenda Items (open for discussion) <ul style="list-style-type: none"> <li>Review Youth Committee Charter</li> <li>Proposed Goals and Activities for Committee</li> <li>Officer Positions               <ul style="list-style-type: none"> <li>Vice-Chair</li> <li>Secretary</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Tabled for the next meeting</li> </ul>			
VIII. Announcements (open for discussion)	<ul style="list-style-type: none"> <li>Tabled for the next meeting</li> </ul>			
IX. Next Scheduled Meetings: <ul style="list-style-type: none"> <li>Thursday, November 14, 2024 Juvenile Justice State Advisory Council</li> <li>Youth Committee Meeting               <ul style="list-style-type: none"> <li>December 2024</li> </ul> </li> </ul>				



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<ul style="list-style-type: none"> <li>○ February 2025</li> <li>○ April 2025</li> <li>• Juvenile Justice State Advisory Council <ul style="list-style-type: none"> <li>○ February 2025</li> <li>○ May 2025</li> <li>○ August 2025</li> </ul> </li> </ul>				
X. Adjournment	(12:01) <ul style="list-style-type: none"> <li>• No quorum, meeting ended at 12:01p.m.</li> </ul>			