

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services, State of Hawaii
Office of Youth Services

Ethnic & Cultural Diversity (ECD) Standing Sub Committee
Zoom Video/Audio Meeting
Wednesday, February 4, 2026
11:00 a.m.-12:00 p.m.

NOTICE: Should you need this or any notice in an alternate format, please e-mail: DHSCivilRightsBox@dhs.hawaii.gov.
The Hawaii Relay Service 711 is available to hearing impaired and deaf individuals as needed as are video phones where required.

Members Present: Adrienne Heely-Caires, Paul Tonnessen

Members Absent: Malia Malufau

Members Excused: Misty Carter

Guests Present:

Staff Present: Shannessy Ahu, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <ul style="list-style-type: none"> • Meeting protocol for audiovisual communication • Introduction of Members and Guest • Establishment of Quorum (3/4) 	<p>(11:05) A Heely Caires</p> <ul style="list-style-type: none"> • Meeting called to order at 11:05 a.m. by Chair, Adrienne Heely Caires <ul style="list-style-type: none"> ○ Sunshine Law requires members to be on camera ○ Quorum has not been established • Introduction of Members <ol style="list-style-type: none"> 1. Adrienne Heely Caires, JJSAC Member, Chair of the Ethnic & Cultural Diversity (ECD) Committee 2. Paul Tonnessen, JJSAC Member, Ethnic & Cultural Diversity (ECD) Committee Member 3. Shannessy Ahu, Federal Grants Manager, Office of Youth Services 4. Mimari Hall, Program Development Officer, Office of Youth Services 5. John Paekukui, Compliance Monitor, Office of Youth Services, 6. Office of Youth Services, 7. Norene Machida, Office of Youth Services, Office Asst. 			

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II. Consideration and approval of minutes for the following meeting: <ul style="list-style-type: none"> • Draft of Minutes for August 6, 2025 (To be approved) 	(11:10) A. Heely Caires <ul style="list-style-type: none"> • No quorum is established to approve minutes • Tabled until the next meeting 			
III. Public Testimony and Written Testimonies Submitted: Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]	(11:11) A. Heely Caires <ul style="list-style-type: none"> • No public and written testimonies received. 			
IV. 3-Year State Plan Goals & Objectives FFY:2024-26 Goal 4.1: Define the problem, monitor its scope, identify trouble spots in the system. Objective 4.1.1- Develop system for	(11:12) A Heely Caires Goal 4.1: Define the problem, monitor its scope, identify trouble spots in the system Objective 4.1.1- Develop system for ongoing monitoring of racial and ethnic disparities in the Hawai'i juvenile justice system.			

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<p>ongoing monitoring of racial and ethnic disparities in the Hawai'i juvenile justice system.</p> <ul style="list-style-type: none"> • Set regular schedule for: (1) annual JJIS data review • Request for more specific analysis tailored to racial and ethnic disparities observed in annual review • Based on data review, identify action steps for committee to act on to consistently monitor and reduce racial and ethnic disparities. 	<ul style="list-style-type: none"> • Set regular schedule for: (1) annual JJIS data review • Request for more specific analysis tailored to racial and ethnic disparities observed in annual review • Based on data review, identify action steps for committee to act on to consistently monitor and reduce racial and ethnic disparities. • Present findings to JJSAC members; provide data-informed update 1-2 times per year at JJSAC Full Body meeting <p>(11:27) S. Ahu</p> <ul style="list-style-type: none"> • The Crime Analysis is required every 3 years for Title II grant funding compliance • Previous Crime Analysis contracted with the University of Hawaii (UOH). • New Process: JJIS (Juvenile Justice Information System) team will create the next analysis • State Plan Status <ul style="list-style-type: none"> ○ Approaching the final year of the current 3-year state plan ○ Next Plan Due: Early 2027 • Committee Role: Subcommittees need to develop recommendations for the next plan 			

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	<ul style="list-style-type: none"> • All this allows us to apply for the Title II grant <p>(11:29) A Heely</p> <ul style="list-style-type: none"> • Crime analysis report will remain on the agenda for the May 6th meeting • All committee members should review the report before the next meeting • Committee needs to begin formulating recommendations for the 2027 state plan 			
<p>V. Sub-Committee Updates</p> <ul style="list-style-type: none"> • Kailoa Youth & Family Wellness Center (KYFWC) & Hawaii Youth Correctional Facility (HYCF) Tour <ul style="list-style-type: none"> ○ Debriefing 	<p>(11:23) P. Tonnessen</p> <ul style="list-style-type: none"> • I will be retiring from Friends of the Children’s Justice Center on May 8, 2026. • Will continue as a member of the P&A Committee and the JJSAC <p>(11:24) A Heely</p> <ul style="list-style-type: none"> • Congratulations to Paul as he won the James Casey Child Excellence Award for fostering 32 children • Committee members participated in a facility tour in August, visiting the Kailoa Youth and Family Wellness Center to observe programs and interact with staff and youth. 			

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	<p>(11:34) P. Tonnessen</p> <ul style="list-style-type: none"> • Noted the enthusiasm displayed by both youth and staff • Impressed by the mutual respect evident in interactions • Observed positive program culture and environment <p>(11:35) A Heely</p> <ul style="list-style-type: none"> • Hakka Performance: Witnessed a traditional Hakka performance by participants in the Kinai'Eha program • Toured the RYSE residential youth shelter, which serves teens experiencing homelessness • Emphasized cultural programming integrated into services • The committee concluded that facility tours provide invaluable firsthand perspective on programs and services, helping members make more informed recommendations and decisions. 			

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VI. Next Meeting for FY 2025-2026 <ul style="list-style-type: none"> • Discussion on Meeting Dates Juvenile Justice State Advisory Council (JJSAC) Meetings FFY:2025-26 <ul style="list-style-type: none"> • Thursday, February 26, 2026-2nd Q • Thursday, May 28, 2026-3rd Q • Thursday, November 19, 2026-4th Q 	(11:36) A Heely Caires <ul style="list-style-type: none"> • Standing quarterly meeting scheduled for the 1st Wednesday. The next meeting will be May 6, August 5, and November 4 from 11:00AM-12:00PM 			
VII. Adjournment	(11:41) <ul style="list-style-type: none"> • Meeting ended at 11:33pm by A. Heely. 			