

HAWAII ADMINISTRATIVE RULES

TITLE 17

DEPARTMENT OF HUMAN SERVICES

SUBTITLE 9 ADULT AND COMMUNITY CARE PROGRAMS

CHAPTER 1445

RECERTIFICATION OF NURSE AIDES IN STATE-LICENSED OR  
STATE-CERTIFIED HEALTH CARE SETTINGS

§17-1445-1	Purpose
§17-1445-2	Definitions
§17-1445-3	Recertification requirements
§17-1445-4	Option A nurse aide recertification
§17-1445-5	Option B nurse aide recertification
§17-1445-6	Notification

§17-1445-1 Purpose. (a) The purpose of this chapter is to establish the standards that shall be applied by the department for the recertification of nurse aides employed in state-licensed or state-certified health care settings.

(b) State-licensed or state-certified health care settings may or may not require recertification of nurse aides in their employ. When recertification is required, the standards as specified in this chapter shall apply. [Eff JUL 13 2013 ] (Auth: HRS §346-14; 42 C.F.R. §431.10) (Imp: HRS §§346-46, 457A-2)

§17-1445-2 Definitions. As used in this chapter:

"Certified nurse aide" shall be as defined in section 457A-1.5, HRS.

"Competency evaluation" means an assessment,

conducted by a registered nurse approved by the department, of a nurse aide's knowledge of basic nurse aide skills, including the demonstration of those skills.

"Continuing education hours" means a course of study or class instruction equivalent to one hour or sixty minutes, the content of which shall be applicable to the demonstration of skills required by nurse aides in state-licensed or state-certified health care settings.

"Department" means the department of human services.

"Nurse aide" shall be as defined in section 457A-1.5, HRS.

"Nursing facility" means a skilled nursing facility or intermediate care facility or both, that is licensed and certified by the department of health as meeting the requirements for medicare or medicaid participation.

"Recertification" shall be as described in sections 346-46, 457A-7, and 457A-8, HRS.

"Registered nurse" means an individual who is licensed as a registered nurse in the State, pursuant to chapter 457, HRS.

"Registered nurse evaluator" means a registered nurse who has, at a minimum, one year of experience in providing nursing services for elderly, disabled, or chronically ill individuals, and who has been approved by the department to perform competency evaluations of nurse aides seeking recertification under this chapter.

"Registered nurse instructor" means a registered nurse employed to teach or supervise classes or courses of study offered by a state-certified nurse aide training and competency evaluation program as described in chapter 17-1444.

"State-licensed or state-certified health care settings" shall be as defined in section 457A-1.5, HRS. [Eff JUL 13 2013 ] (Auth: HRS §§346-14, 346-46; 42 C.F.R. §430.10) (Imp: HRS §§346-46, 457A-2; 42 C.F.R. §§483.152, 483.154)

§17-1445-3 Recertification requirements. (a) Nurse aides who are certified, employed in state-licensed or state-certified health care settings, and who choose to be recertified as a nurse aide are required to be recertified not less than every two years.

(b) The recertification process is a combination of requirements specified by the department of commerce and consumer affairs and the department of human services.

(c) Recertification requirements of a nurse aide specified by the department of commerce and consumer affairs are as described in section 16-89A-4(c).

(d) Recertification requirements of a nurse aide specified by the department of human services are as follows:

- (1) The nurse aide shall complete twenty-four hours of continuing education in the two-year period prior to the expiration of the current nurse aide certification.
- (2) Continuing education subject areas shall consist of topics relevant to the employment of a nurse aide in a state-licensed or state-certified health care setting and may include:
  - (A) Communication and interpersonal skills;
  - (B) Universal precautions (infection control);
  - (C) Safety and emergency procedures, including Heimlich maneuver;
  - (D) Understanding and promoting client independence;
  - (E) Respecting client rights;
  - (F) Basic nursing skills, including recognizing abnormal changes in body functioning and the importance of reporting changes to a supervisor;
  - (G) Personal care skills to maintain elderly, disabled, and cognitively impaired clients in home-like settings;
  - (H) Mental health and social service needs and resources;

- (I) Basic restorative services;
- (J) Health care delivery systems in Hawaii with an emphasis on agencies and facilities that care for the aged and disabled; and
- (K) Best practices in the care of clients with diabetes, end-stage renal disease, cancer, and clients who are terminally ill.

(3) In addition to the completion of the required number of continuing education hours, the nurse aide shall complete a competency evaluation, signed by a registered nurse instructor or registered nurse evaluator, on a form approved by the department.

(e) The recertification requirements shall be met by completing one of the options specified in sections 17-1445-4 or 17-1445-5. [Eff JUL 13 2013 ]  
(Auth: HRS §§346-14, 346-46; 42 C.F.R. §430.10) (Imp: HRS §§346-46, 457A-2, 457A-8)

§17-1445-4 Option A nurse aide recertification.

(a) Option A is the completion of a twenty-four hour course of study offered by a state-certified nurse aide training and competency evaluation program, and supervised by a registered nurse instructor who possesses a minimum of two years nursing experience, at least one year of which must have been in the provision of nursing facility services.

(b) The registered nurse instructor shall have completed a course in teaching adults or have experience in teaching adults or supervising nurse aides.

(c) Upon successful completion of the twenty-four hour course of study, the registered nurse instructor shall sign a nurse aide competency evaluation, on a form approved by the department, certifying that the nurse aide has completed the course of study and has demonstrated competency and proficiency in basic nurse aide skills.

(d) The state-certified nurse aide training and competency evaluation program shall objectively measure the nurse aide's performance in the course of study that shall include, but not limited to, the following:

- (1) Attendance records; and
- (2) Evidence that the nurse aide has achieved competency and proficiency in basic nurse aide skills.

(e) At completion of the twenty-four hour course of study, the state-certified nurse aide training and competency evaluation program shall provide the nurse aide with a certificate as proof of course completion.

[Eff JUL 13 2013 ] (Auth: HRS §§346-14, 346-46)  
(Imp: HRS §457A-8; 42 C.F.R. §§483.75, 483.152, 483.154)

§17-1445-5 Option B nurse aide recertification.

(a) Option B is the completion of a total of twenty-four hours of continuing education class instructions, offered by entities such as, but not limited to, community colleges, health-related agencies or organizations, or registered nurses who are independent contractors, on subject areas relevant to nurse aides employed in state-licensed or state-certified health care settings.

(b) At the completion of each continuing education class, the class instructor shall provide the nurse aide with a certificate identifying the title of the class, the class instructors, and certifying the number of instructional class hours provided.

(c) The nurse aide shall be responsible for arranging for a registered nurse evaluator to complete the following:

- (1) Certify that the nurse aide completed, at a minimum, twenty-four continuing education class instruction hours within the two-year period prior to the expiration of the current nurse aide certification, and that the subject areas in each course of study

were relevant to the employment of the nurse aide in state-licensed or state-certified health care settings; and

- (2) Complete and sign a nurse aide competency evaluation, on a form approved by the department, certifying that the nurse aide has successfully demonstrated competency and proficiency in basic nurse aide skills.

(d) To be approved as a department registered nurse evaluator, the registered nurse shall be able to identify to the department a process by which the registered nurse will:

- (1) Receive requests from nurse aides who require recertification;
- (2) Evaluate the nurse aide's competency and proficiency in demonstrating basic nurse aide skills; and
- (3) Document the completion of the evaluation process. [Eff JUL 13 2013 ] (Auth: HRS §§346-14, 346-46) (Imp: HRSS§457A-8; 42 C.F.R. §§483.75, 483.152, 483.154)

§17-1445-6 Notification. Registered nurse instructors and registered nurse evaluators are responsible for submitting the names of the nurse aides who have successfully met the requirements for recertification as specified in this chapter to the department of commerce and consumer affairs, in the format prescribed by the department of commerce and consumer affairs. [Eff JUL 13 2013 ] (Auth: HRS §§346-14, 346-46,) (Imp: HRSS§457A-8; 42 C.F.R. §§483.75, 483.152, 483.154)